



Attachment 3 - a

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
September 24, 2024**

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, September 24, 2024, and called to order by Chairperson Foley at 4:05 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM 1 a. ROLL CALL

Present: Lauren Baker; Bria Burris; Erica Case (virtual, 5:20 p.m.); Mark Foley; Citali Mendieta-Ramos (4:18 p.m.); Supreme Moore Omokunde (virtual, 4:10 p.m., in-person, 4:55 p.m.); Waleed Najeeb (virtual); Tina Owen-Moore; and Gale Pence.

Absent: None

ITEM 1 b. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Chairperson Foley asked if proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

Ms. Elizabeth Schultz, board liaison, confirmed proper notice was given.

ITEM 2. COMMENTS FROM THE PUBLIC

Pat McFarland, retired MATC faculty member, commented on student access for voting at the MATC early voting site.

Shuniya Cooper, MATC student, spoke about student access for voting at the MATC early voting site.

Gregory Lewis, community member, spoke about student access for voting at the MATC early voting site.

David Weingrod, representing the Fast Fund, commented on table availability for voting registration.

Milwaukee Area Technical College District Board

September 24, 2024

Page 2

Darnell Brown, representing the Fast Fund, spoke about table availability for voting registration.

Dr. Lisa Conley, president, AFT Local 212, shared concerns about agenda item 6-g., Policy C1300-3 – Bargaining Agents, and commented on matters regarding faculty staffing.

Arlensiu Garcia Novelli, MATC internal communication coordinator, expressed appreciation for the HSI Day of Engagement held on September 13, 2024 at MATC.

Samantha Burgos, MATC bilingual retention coach, remarked on the successes of the September 13, 2024 HSI Day of Engagement at MATC.

ITEM 3. APPROVAL OF MINUTES

3 a. Regular Board Meeting: August 27, 2024

Motion It was moved by Director Owen-Moore and seconded by Director Pence to approve the minutes of the Regular Board Meeting on August 27, 2024.

Action Motion approved.

ITEM 4. APPROVAL OF CONSENT AGENDA ITEMS

- 4.a. Bills – August 2024**
- 4.b. Financial Report – August 2024**
- 4.c. Human Resources Report**
- 4.d. Procurement Report**
- 4.e. Construction Report**

Motion It was moved by Director Baker, seconded by Director Mendieta-Ramos, to approve items 4.a., Bills, and 4.d., Procurement Report, of the Consent Agenda.

Discussion Director Pence asked for clarification on item 4.b., Financial Report, and item 4.e., Construction Report. Director Baker asked for clarification on item 4.c., Human Resources Report.

Motion It was moved by Director Pence, seconded by Director Baker, to approve item 4.b., Financial Report.

Motion It was moved by Director Baker, seconded by Director Owen-Moore, to approve item 4.c., Human Resources Report.

Milwaukee Area Technical College District Board

September 24, 2024

Page 3

Motion It was moved by Director Baker, seconded by Director Owen-Moore, to approve item 4.e., Construction Report.

Action Motion approved.

ITEM 5. BOARD ACTION ITEMS

Action Items

5 a. Resolution (F0331-09-24) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2024-2025D of Milwaukee Area Technical College District, Wisconsin

Motion It was moved by Director Owen-Moore, seconded by Director Burris, to approve Resolution (F0331-09-24) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2024-2025D of Milwaukee Area Technical College District, Wisconsin.

Discussion Mr. Justin Fischer, managing director, Robert W. Baird & Co., reviewed the Final Pricing Summary for the \$1,500,000 General Obligation Promissory Notes, Series 2024-2025D.

Action Motion approved, the roll call vote being as follows:

Ayes: Burris, Mendieta-Ramos, Moore Omokunde, Najeeb, Owen-Moore, Pence, Baker, Foley - 8

Noes: None.

5 b. Resolution (F0332-09-24) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2024-2025E of Milwaukee Area Technical College District, Wisconsin

Motion It was moved by Director Baker, seconded by Director Burris, to approve Resolution (F0332-09-24) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2024-2025E of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Mendieta-Ramos, Moore Omokunde, Najeeb, Owen-Moore, Pence, Baker, Burris, and Foley - 8

Noes: None.

Director Case joined the meeting at 5:20 p.m.

ITEM 6. Policy Retirement/Review

- 6.a. Policy C0202 – Complaint Procedures
- 6.b. Policy C0503-2 – Employee Recruitment, Hiring, and Training
- 6.c. Policy C0504 – Pre-Employment Criminal Background Checks
- 6.d. Policy C0900 – Employee Compensation and Benefits
- 6.e. Policy C0906-2 – Unemployment Compensation
- 6.f. Policy C09026-6 – Life Insurance - Employees
- 6.g. Policy C1300-3 – Bargaining Agents
- 6.h. Policy C1300-4 – Fair Labor Standards Act
- 6.i. Policy E0202 – Attachment 1 – Notice to All MATC Network Users
- 6.j. Policy E0202 – Attachment 2 – MATC Web Site Update Agreement
- 6.k. Policy H0300-3 – District Institutional Research

Discussion Ms. Sherry Terrell-Webb, general counsel, provided information on the policies noted in items 6.a through 6.k.

Motion It was moved by Director Baker, seconded by Director Burris, to approve policies 6.i, 6.j. and 6.k., while deferring policies 6.a. through 6.h. for more information.

Action Motion approved by voice vote.

ITEM 7. Policy Approval

- 7 a. Approval of Employee Handbook Policies
 - i. Activity Facilitator Clarification
 - ii. Medical and Personal Leave Changes

Discussion Mr. Daniel McColgan, director, Labor Relations, answered questions from the board regarding item 7.a.i., Activity Facilitator Clarification, and 7.a.ii., Medical and Personal Leave Changes, which were presented for review at the May 28, 2024 District Board Meeting.

7 b. Approval of Policy D0501, Development, Modification, and Improvement of Instructional Programs and Courses

Discussion Dr. Mohammad Dakwar, vice president, Learn, provided an overview of the policy, which was presented for review at the August 27, 2024 District Board Meeting.

7 c. Approval of Policy D0106 Community Service Programs

Discussion Dr. Sadique Isahaku, executive dean, offered an overview of the policy, which was presented for review at the August 27, 2024 District Board Meeting.

Motion It was moved by Director Owen-Moore and seconded by Director Najeeb to approve item 7.a.ii., Employee Handbook Policies, Medical and Personal Leave Changes; item 7.b., Policy D0501, Development, Modification, and Improvement of Instructional Programs and Courses; and item 7.c., Policy D0106, Community Service Programs.

Action Motion approved by voice vote

Item 7.a.i., Activity Facilitator Clarification, was not moved for approval.

ITEM 8. Reports - Monthly

8 a. Chairperson's Report

Discussion Chairperson Foley shared the following report:

- MATC's 2024 Annual Security and Fire Safety Report was distributed to the board members. The report is published every year in accordance with the Clery Act, which mandates that schools must publish an annual report disclosing campus security policies and three years of selected crime statistics.
- MATC's Downtown Campus will be an early voting site for City of Milwaukee residents for the fall general election. Employees and members of the community who are City of Milwaukee residents can also vote at the site. The site is open October 22 to November 2, and closed on Sundays with voting taking place at the Downtown Campus, S Building, Room S114.
- District Board members are invited to attend MATC Day on Tuesday, October 15 at the Baird Center. Key topics will focus on Student Success, Innovation, Belonging, Matterering, and Employee Appreciation. The keynote speaker will be Dr. Terrell Strayhorn, President/CEO of Do Good Work Consulting Group.
- The District Board needs to review the college's mission and vision statements as part of the 5-year strategic planning process. The Board would need to decide by the end of October if they are going to update these statements.
- Director Erica Case presented the Foundation Report from the September 19 MATC Foundation Board meeting:
 - The Board discussed highlights from the previous fiscal year. In fiscal year 2023-24, the Foundation raised \$6.1

million from more than 500 donors. The Foundation awarded \$5 million in scholarships to 2,500 students and distributed \$292,000 in emergency grants.

- The Board authorized President Chantel Byrd to sign an updated MOU with the college.
- The Board accepted the FY2023-24 audited financial statements presented by an independent auditor. The statements indicated a clean audit.
- The Board discussed goals for the 2024-25 year, which include:
 - Launching a new scholarship for equipment and supplies named “Supplies for Success.”
 - Increasing the number of donors to 550.
 - Raising \$4 million with a stretch goal of \$5 million. More than \$1 million has already been raised to date.

8 b. President’s Report

Discussion Dr. Anthony Cruz shared the following report:

- The Nursing program had a successful site visit from the Accreditation Commission for Education in Nursing during the last week of August. Preliminary findings by the site reviewers found no areas of concern or citations for improvement. The reviewers highlighted MATC's overall student support services as an area of strength, a rare finding in an ACEN review. MATC will receive official notice in April, at which time the results will be publicized. This accreditation runs for eight years.
- On September 13, MATC hosted an HSI Day of Engagement, which aimed to bring together higher education leaders, faculty, staff, students, and community members to discuss strategies and best practices for advancing educational opportunities and outcomes for Hispanic students.
- 65 MATC students were honored at a ceremony at Walker’s Square on September 18 in recognition of the scholarships they received from the League of United Latin American Citizens (LULAC) Council 333, the Milwaukee Brewers Community Foundation, and the MATC Foundation.
- Enrollment Report:
 - Total FTE for FA2025 as of September 17, 2024 is 4,038, which is a 5.43 % increase from FA2024 at this time last year.
 - FA2025 headcount is up 8.12% from FA2024 at this time last year.
- Diversity, Equity, and Inclusion (DEI) Updates:

- MATC hosted a restorative practice workshop on September 12 at the Downtown Campus.
- Dr. Cruz attended the September 19 Black Student Union (BSU) inauguration event, which included the official welcoming and swearing in of the new BSU board members.
- Pathway Updates:
 - Community Education has been progressing in establishing one-stop-shops at all campuses, as recommended in the Community Education Action Plan and requested by the District Board.
 - The Animation and Computer Simulation and Gaming programs moved into their new state-of-the-art classrooms on the second floor of the C Building. A grand opening will be held in the spring.
 - From October 2 -11, students from MATC's sister school in Germany will be visiting MATC.
 - MATC, the Milwaukee Electrical Joint Apprenticeship Training Committee, and the International Brotherhood of Electrical Workers Local Union 494 recently competed in the Ideal Elite Electricians National Championship. Two apprentices from the Construction Electrician Program competed along with instructor Tom Kennedy in the finals. Kyle Bath finished in second place for the apprentice competition, while Tom Kennedy took first place in the Professional Competition.
 - MATC alumni will be celebrated as part of MATC Day at the Milwaukee Brewers game on September 29.

8 c. District Student Senate Report

Discussion

Mr. Warren Murphy, chairperson of the MATC District Student Association, shared the Student Senate report. Highlights of the report included:

- The District Student Association (DSA) has drafted legislation for the student board representative role to be absorbed by the DSA chairperson. The legislation will be heard at the next DSA General Assembly meeting on September 26.
- Wisconsin Student Government (WSG) begins on October 4 with the WSG Leadership Training and Meeting event at Nicolet College.
- Six MATC students attended the Camp 2023 conference in September with students and professionals from over 40 countries to workshop entrepreneurial solutions for the United Nations Sustainable Development Goals. MATC teams led by Elsa Marks and Apexa Prajapati were awarded the opportunity to pitch their solutions at the United Nations.

ITEM 8. Reports - Bimonthly – Milwaukee PBS General Manager’s Report

- Discussion Ms. Debbie Hamlett, vice president and general manager, Milwaukee Public Television, reported on the following:
- A Milwaukee PBS production titled “Crossroads: A Conversation with America” was broadcast on September 23. The production was moderated by Judy Woodruff and included 60 guests and 3 panelists.
 - A free screening event for the documentary, “Roots and Legacy,” will be held on September 25 at Flores Hall in Milwaukee. The documentary is based on Jesus Salas’ memoir of Latino migrant farmworkers’ struggle during the 1960s.
 - Future of Manufacturing Town Hall event will be held on October 3. The event will feature a job fair from 3:00 to 4:30 p.m., followed by a panel discussion from 4:30 to 5:30 p.m. The TV Program will air several times in October.
 - The station received four Emmy nominations, including Outstanding Achievement for News Gathering: Health/Medical, Outstanding Achievement for News Gathering: Military, Outstanding Achievement for Documentary: Historical, and Outstanding Achievement for Arts/Entertainment.

ITEM 8. Reports – Annual

8 a. Annual Workforce Solutions Report

- Discussion Lisa Reid, director, Workforce Solutions, answered questions regarding the annual Workforce Solutions report.
- Target for State Statute 38.14 contract revenue for the fiscal year 2024 was \$1.2 million. The Workforce Solutions department achieved \$1.6 million.
 - Training hours for FY24 increased by 7%.
 - Students served for FY 24 increased by 20%.
 - Sections scheduled for FY 24 increased by 12%.
 - To achieve the 38.14 contract targeted goal of \$1.2 million in revenue, the department focused on three areas of opportunities for training contracts: short-term, customized, and cohort based.

ITEM 9. BOARD MONITORING

9 a. Student Resources

- Discussion Mr. Equan Burrows, dean, Student Experience, answered questions regarding the Student Resources presentation shared with the District Board in advance of the meeting. Highlights included:

- The MATC Student Resource Center (SRC) combines an extensive array of non-academic community services, social work, and mental health/counseling resources to support student needs and remove barriers to academic success through direct service and community partnerships.
- Current set of partners includes 35 Milwaukee-based community organizations providing the following services and support:
 - Housing support
 - Legal services
 - Transportation
 - Childcare
 - Employment
 - Financial assistance
 - Driver's license recovery
 - Mental health care
 - Vision care
 - Health insurance
 - Clothing
- Other services include a student pantry at all five campuses with no limit on the frequency of visits and an emergency assistance grant, which assists students who are experiencing a financial emergency up to \$500.
- The Center will be launching a Career Closet in the spring, which would provide professional attire to students at no cost.

ITEM 10. NEW BUSINESS

Suggested Future Agenda Topics:

- Mission & Vision Board Review
- Strategic Planning Timeline
- Zancil Work Assignments and Cost Breakdown
- Public Safety Notification Practices

ITEM 11. Future Agenda Items/Events

- a. **October 29, 2024**, MATC District Board Meeting, 4:00 p.m., Downtown Milwaukee Campus, Boardroom (M210).

ITEM 12. Adjournment

The meeting adjourned at 6:35 p.m.

Milwaukee Area Technical College District Board

September 24, 2024

Page 10

Respectfully submitted,

Peter Kovoichich

On behalf of Board Secretary Citlali Mendieta-Ramos

* This meeting may be conducted in part by telephone. Telephone speakers will be available to allow the public to hear those parts of the proceedings that are open to the public.

** Action may be taken on any agenda item, whether designated as an action item or not. Agenda items may be moved into Closed Session for discussion when it becomes apparent that a Closed Session is appropriate under Section 19.85 of the Wisconsin Statutes. The board may return to Open Session to take action on any item discussed in Closed Session.

*** It is anticipated that this item may be discussed in Closed Session pursuant to Sections 19.85(1)(c) and (e) of the Wisconsin Statutes.

Reasonable accommodations are available through the ADA Office for individuals who need assistance. Please call 414-297-6719 to schedule services at least 48 hours before the meeting.